



Local Government Act 1972
Whalley Parish Council

Members of the Council, you are summoned to a Meeting of the Parish Council to be held on
Thursday 18th July 2024 in the Calder Room, Whalley Old Grammar School at 7.30pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days
before the meeting.

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| 1. | Attendance & Apologies | |
| | Cllr Ball, Cllr Brown, Cllr Carlton, Cllr Highton (Chairman), Cllr Mirfin, Cllr Threlfall, Cllr Vickers. Apologies: Cllr Allen, Cllr Smith. In Attendance: Liz Haworth (Clerk), Borough Cllr Wilkins-Odudu, Borough Cllr Hindle and 4 members of the public. | 2557/24 |
| 2. | Declaration of Interests | |
| | There were no declarations of disclosable pecuniary, other registrable and non registrable interests in items for discussion on the agenda. | 2558/24 |
| 3. | To Approve the Minutes of the Previous Parish Council Meeting | |
| | It was resolved to approve and confirm the accuracy of the Minutes of the meeting held Thursday 20 th June 2024. | 2559/24 |
| | It was resolved to approve and confirm the accuracy of the minutes of the Annual Meeting of the Parish Council 16 th May 2024. | 2560/24 |
| 4. | To Receive the Minutes of other Committees/Meetings | |
| | It was resolved to receive the minutes of; | |
| | 4.1 Planning Committee Thursday 20 th June 2024. | 2561/24 |
| | 4.2 and the minutes of the Annual Meeting of the Parish Council 16 th May 2024. | 2562/24 |
| | 4.3 and the minutes of the WWB Joint Burial Committee 10 th April 2024. | 2563/24 |
| 5. | To Adjourn the Meeting for Public Discussion | |
| | The meeting was adjourned for members of the public wishing to speak at the meeting in respect of items on the agenda or to update on relevant village matters. (5 mins per person) | |
| | A member of the RAG strongly objected to the proposal of having a taxi stand on the Co-op Car Park. The review of the Cumulative Impact Assessment was also discussed to ensure that residents affected by the nighttime economy had the | 2564/24 2565/24 |

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| | <p>opportunity to have their comments noted within the review. The resident wishes hard copies of the last CIA to be hand delivered to residents impacted.</p> <p>Cllr Hindle advised the Council that he and Cllr Brown have demanded a licence review of two premises in Whalley.</p> <p>Train Station - It was reported that there are no trains running on Sundays because of driver strikes.</p> | <p>2567/24</p> <p>2568/24</p> |
| 6. | Partnership Meetings | |
| | <p>To receive reports from Borough/County Councillors and partnership meetings Councillors have attended which impact on the Parish e.g., LCC, RVBC, Parish Liaison, Police Partnership meeting updates.</p> <p>Cllr Mirfin reported that LCC are continuing to subsidise the buses. Parking on Station Road and Mitton Road is under consultation to limit parking near road junctions. Work continues to repair potholes. Works are being undertaken on Old Sols Footbridge and the footpath will be closed until completed. The reduced use of weedkiller has been mentioned and noticed as the weeds are prevalent around the village along with hedges that require cutting back. Accrington Road and Mitton Road are examples of this. Cllr Mirfin would like WPC to consider contacting LCC and undertaking some of the Public Realm works such as hedge cutting. Clerk to make enquiries. Cllr Mirfin also reported that during campaigning for the election he and other Cllrs received abuse from residents of Whalley.</p> <p>Cllr Hindle reported that he attended a meeting in the Library about Lancashire Care Foundation Trust and there were inappropriate comments made there. Cllr Hindle reported that a resident of Whalley is aiming to set up free courses for IT Skills.</p> | <p>2569/24</p> <p>2570/24</p> |
| 7. | Speeding Awareness Initiative/Joint Working Group | |
| | <p>The latest SpID was erected on Accrington Road from 21 June 2024 – 5 July 2024. The Reports show that whilst the average speed was 22.58 mph there were 1,892 cars driving over the speed limit.</p> <p>The next SpID will be installed outward bound on Station Road in August.</p> <p>Cllr Threlfall reported that the Road Safety working Committee had received the report from Eddie Mills and were to call a meeting to discuss with the group.</p> <p>WPC have requested the police put a speed device on Wiswell Lane and this has been referred to their Roads Policing Unit for assessment.</p> | <p>2571/24</p> <p>2572/24</p> <p>2573/24</p> |
| 8. | Planning Permission Whalley Sports Park | |
| | <p>As Cllr Smith gave his apologies, this item will be deferred to the next meeting. Cllr Smith will forward a report to update WPC.</p> | <p>2574/24</p> |

| 9. | Monthly Financial Report | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|------------------------|---|---|------------------------------|-------------------------------------|--------------|-------------|--------------|------------|--|--|---------|------|---------|---------------|-------------|--------------|-------------|--------------|------------|----|------------|--|----------|------------------------|---------|--|--|---------|-----|------------|--|------|---------------|--------|--|--|--------|----------|------------|--|-----------|--------|------------|--|--|------------|----------|------------|--|-----------|-----------------|---------|--|--|---------|----------|------------|--|------|---------------------------|----------|--|--|----------|----------|------------|-----|------------------------------|--------------------------|----------|--|--|----------|----------|------------|-----|------------------------------|---------------------|----------|--|--|----------|----------|------------|-----|------------------------------|---------------------------|---------|--|--|---------|----------|------------|---------|-----|--------------------------|---------|--|--|---------|----------|------------|--------|-----|------------------|---------|--|--|---------|--|--|--|------------------------------|-----------------------------------|--|--|--|--|--|--|--|--|--|------------|------|------|------------|--|--|--|--|-------------------------------------|-----------|----------|-----------|------------|--|--|--|--|-----------------------------------|-----------|----------|-----------|------------|---------|
| | <p>It was resolved to Authorise Accounts, Payments, Receipts & Balances for July 2024.</p> <p>Whalley Parish Council Approved Minutes Ref No:</p> <table border="1"> <thead> <tr> <th colspan="4">Whalley Parish Council</th> <th colspan="2">Cash Book</th> <th colspan="3">JULY 2024</th> </tr> <tr> <th>Chq No.</th> <th>Date</th> <th>Inv no.</th> <th>Payee / Payer</th> <th>Description</th> <th>NW Curr £</th> <th>NW QE2 £</th> <th>Skipton £</th> <th>Total £</th> </tr> </thead> <tbody> <tr> <td>DD</td> <td>01/07/2024</td> <td></td> <td>Easy Web</td> <td>Website/Email Services</td> <td>(90.71)</td> <td></td> <td></td> <td>(90.71)</td> </tr> <tr> <td>BGC</td> <td>09/07/2024</td> <td></td> <td>SLCC</td> <td>CiLCA Support</td> <td>150.00</td> <td></td> <td></td> <td>150.00</td> </tr> <tr> <td>Bankline</td> <td>22/07/2024</td> <td></td> <td>E Haworth</td> <td>Salary</td> <td>(1,096.31)</td> <td></td> <td></td> <td>(1,096.31)</td> </tr> <tr> <td>Bankline</td> <td>22/07/2024</td> <td></td> <td>E Haworth</td> <td>Office Expenses</td> <td>(58.33)</td> <td></td> <td></td> <td>(58.33)</td> </tr> <tr> <td>Bankline</td> <td>22/07/2024</td> <td></td> <td>HMRC</td> <td>ITE281 NIE28.63 ENIE89.41</td> <td>(399.04)</td> <td></td> <td></td> <td>(399.04)</td> </tr> <tr> <td>Bankline</td> <td>22/07/2024</td> <td>514</td> <td>Abbey Gardening Services Ltd</td> <td>Parish Churchyard (June)</td> <td>(418.80)</td> <td></td> <td></td> <td>(418.80)</td> </tr> <tr> <td>Bankline</td> <td>22/07/2024</td> <td>537</td> <td>Abbey Gardening Services Ltd</td> <td>Vale Gardens (June)</td> <td>(327.60)</td> <td></td> <td></td> <td>(327.60)</td> </tr> <tr> <td>Bankline</td> <td>22/07/2024</td> <td>538</td> <td>Abbey Gardening Services Ltd</td> <td>OGS Grass Contract (June)</td> <td>(84.00)</td> <td></td> <td></td> <td>(84.00)</td> </tr> <tr> <td>Bankline</td> <td>22/07/2024</td> <td>1.8E+08</td> <td>EON</td> <td>Vale Gardens Electricity</td> <td>(16.92)</td> <td></td> <td></td> <td>(16.92)</td> </tr> <tr> <td>Bankline</td> <td>22/07/2024</td> <td>JM2654</td> <td>WEF</td> <td>Room Hire (June)</td> <td>(28.00)</td> <td></td> <td></td> <td>(28.00)</td> </tr> <tr> <td></td> <td></td> <td></td> <td>Abbey Gardening Services Ltd</td> <td>Old Grammar School Grass Contract</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>(2,369.71)</td> <td>0.00</td> <td>0.00</td> <td>(2,369.71)</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>Cash Book Balance at START of Month</td> <td>69,902.95</td> <td>1,095.00</td> <td>54,819.15</td> <td>125,817.10</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>Cash Book Balance at END of Month</td> <td>67,533.24</td> <td>1,095.00</td> <td>54,819.15</td> <td>123,447.39</td> </tr> </tbody> </table> | Whalley Parish Council | | | | Cash Book | | JULY 2024 | | | Chq No. | Date | Inv no. | Payee / Payer | Description | NW Curr £ | NW QE2 £ | Skipton £ | Total £ | DD | 01/07/2024 | | Easy Web | Website/Email Services | (90.71) | | | (90.71) | BGC | 09/07/2024 | | SLCC | CiLCA Support | 150.00 | | | 150.00 | Bankline | 22/07/2024 | | E Haworth | Salary | (1,096.31) | | | (1,096.31) | Bankline | 22/07/2024 | | E Haworth | Office Expenses | (58.33) | | | (58.33) | Bankline | 22/07/2024 | | HMRC | ITE281 NIE28.63 ENIE89.41 | (399.04) | | | (399.04) | Bankline | 22/07/2024 | 514 | Abbey Gardening Services Ltd | Parish Churchyard (June) | (418.80) | | | (418.80) | Bankline | 22/07/2024 | 537 | Abbey Gardening Services Ltd | Vale Gardens (June) | (327.60) | | | (327.60) | Bankline | 22/07/2024 | 538 | Abbey Gardening Services Ltd | OGS Grass Contract (June) | (84.00) | | | (84.00) | Bankline | 22/07/2024 | 1.8E+08 | EON | Vale Gardens Electricity | (16.92) | | | (16.92) | Bankline | 22/07/2024 | JM2654 | WEF | Room Hire (June) | (28.00) | | | (28.00) | | | | Abbey Gardening Services Ltd | Old Grammar School Grass Contract | | | | | | | | | | (2,369.71) | 0.00 | 0.00 | (2,369.71) | | | | | Cash Book Balance at START of Month | 69,902.95 | 1,095.00 | 54,819.15 | 125,817.10 | | | | | Cash Book Balance at END of Month | 67,533.24 | 1,095.00 | 54,819.15 | 123,447.39 | 2575/24 |
| Whalley Parish Council | | | | Cash Book | | JULY 2024 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| BGC | 09/07/2024 | | SLCC | CiLCA Support | 150.00 | | | 150.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Bankline | 22/07/2024 | 1.8E+08 | EON | Vale Gardens Electricity | (16.92) | | | (16.92) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | | | Abbey Gardening Services Ltd | Old Grammar School Grass Contract | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | (2,369.71) | 0.00 | 0.00 | (2,369.71) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 10. | Reports by Cllrs & Clerk as INFORMATION only – Not for debate | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | <p>Items arisen, correspondence received since the last meeting for information only, that may result in future agenda item.</p> <ul style="list-style-type: none"> • Rural Bulletins • RAG Updates • Trading Standards/Consumer Alerts • RVBC Updates • Neighbourhood/Stay In The Know updates/Crime Figures June • Onward Homes – Riddings Lane replacement benches approved • Letter from RAG resident – Taxi Stands • LCC / SLCC / LALC Partnership working • Co-op frontage works approved and work should be starting asap • LCC Old Sols Footbridge Works and Temporary Closure • RVBC Dog signs to be erected on Procters Field as requested • OPCC Consultation – Policy & Partnerships, Crime Commissioner • Parish / Town Council relationship with County Councillors • Application for funding: Clive Grunshaw OPCC Summer Community Fund - deadline for applications 8.30am on Monday 15 July 2024. • Safety of Lithium ion Batteries and e-bikes and scooters <p>Cllr Mirfin reported that broken glass continues to be left around the streets from various evening licensed establishments.</p> <p>Cllr Ball reported that the Churchyard had received permission from the faculty to make improvements to the path. Planning has been consulted to confirm no further permission is required by them. The builder is now to source the York stone flags.</p> <p>Cllr Ball also commented on the overgrown hedges on Station Road footpath from the Bridge to Abbey Road and on the straight section thereafter and wished</p> | <p>2576/24</p> <p>2577/24</p> <p>2578/24</p> <p>2579/24</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | <p>LCC to be contacted to address for safety reasons as people are having to walk into the busy road with prams.</p> <p>Cllr Ball also commented on the unsightly bins that remain on the street by the bridge as you enter the village. (This has been reported to RVBC EH who will be contacted again)</p> | 2580/24 |
| | <p>Cllr Vickers informed WPC that there is a RV LALC meeting on Thursday 25th July 18:30 at Chipping and District Memorial Hall.</p> | 2581/24 |
| | <p>Cllr Brown represented WPC and commended the 80th D Day service held at Blackburn Cathedral.</p> | 2582/24 |
| | <p>Cllr Threlfall reported that some letters had been sent out by Lancashire Care Foundation to Whalley residents but hadn't included properties on Mitton Road and wondered if it was something to do with the change in boundary as to why this had occurred.</p> | 2583/24 |
| | <p>Cllr Highton reported that works were to commence at the Cemetery to replace the pathside plot stone edgings. He has requested that the lengthsman address the overgrown PROW at Hellicliffes.</p> | 2584/24 |
| | <p>Cllr Mirfin reported an increase in the amount of Hogweed along the River Calder banks and suggested that the EHA should be contacted to address the issue.</p> | 2585/24 |
| 11. | Exclusion of Press and Public - Vexatious Complaints Policy | |
| | <p>As this item involved the consideration of information which is likely to reveal the identity of an individual, it falls within the category of exempt information defined by Part 1 of Schedule 12A of the Local Government Act 1972. Members resolved to approve the exclusion of the public and press for the aforementioned reasons and proceeded with the discussion of the agenda item in a closed session.</p> | 2586/24 |
| | <p>The Clerk presented a report to the Council that needed review to determine the applicability of the Vexatious Complaints Policy to a particular individual. The Council unanimously agreed to permanently cease all communication with this individual in accordance with the Vexatious Complaints Policy.</p> | 2587/24 |
| 12. | Next Meeting Date | |
| | <p>It was resolved to approve the next meeting date of Thursday 15th August 2024 at 7.30pm to be held at Whalley Old Grammar School.</p> | 2588/24 |

The Meeting Closed at 9.20pm

Signed by Chairman:

Date:

Councillor Martin Highton